

## BRIDGE LAW SOLICITORS LIMITED

### STANDARD HOURLY RATES

**Grade A** £200 plus VAT

Solicitors and Chartered Legal Executives with over eight years post qualification experience including at least eight years litigation experience.

**Grade B** £180 plus VAT

Solicitors and Chartered Legal Executives with over four years post qualification experience including at least four years litigation experience.

**Grade C** £150 plus VAT

Other solicitors and Chartered Legal Executives and fee earners of equivalent experience.

**Grade D**

Trainee solicitors, paralegals and other fee earners.

“Chartered Legal Executive” means a Fellow of the Chartered Institute of Legal Executives (CILEx). Those who are not Fellows of CILEx are not entitled to call themselves Chartered Legal Executives and in principle are therefore not entitled to the same hourly rate as a Chartered Legal Executive.

### SMALL CLAIMS TRACK (up to £10,000)

#### Fixed Fees:

	Up to 2 hours	Over 2 hours
Advocacy Small Claims hearing	£150 (+VAT)	£250 (+VAT)
	Claim up to £5,000	Claim £5,001 to £10,000
Deal with small claims case until end of small claims hearing	£650 (+VAT) (+ disbursements)	£1,000 (+VAT) (+ disbursements)

FAMILY FIXED FEE INITIAL INTERVIEW £55 INCLUSIVE OF VAT

### FIXED COSTS FOR RESIDENTIAL POSSESSION PROCEEDINGS

	<b>Action</b>	<b>Price £ (exc. VAT)</b>
1.	Reviewing of initial documents	75.00
2.	Consideration of any subsequent documents served	50.00
3.	Letter setting out initial advice to Landlord	75.00

4.	Letter before action to Defendant tenant	30.00
5.	Drafting letter (per letter)	30.00
6.	Drafting of Section 8 Notice	30.00
7.	Drafting of Section 21 Notice	30.00
8.	Drafting a Notice	30.00
9.	Drafting Court claim form	75.00
10.	Drafting Particulars of Claim for possession	75.00
11.	Drafting certificate of service	20.00
12.	Consideration of Defence	66.00
13.	Drafting witness statement	75.00
14.	Drafting additional witness statements per statement	75.00
15.	Consideration of Defendant's witness statements	50.00
16.	Preparation for a court hearing	50.00
17.	Attendance at Court hearing	100.00
18.	Consideration of a court order	30.00
19.	Drafting application for warrant of possession or writ of possession	50.00
20.	Drafting Instructions to enforcement officer or agent	30.00
21.	Telephone calls per 6 minutes	10.00
22.	Emails per 6 minutes drafting	10.00
23.	Any disbursements	TBC

## Notes

- **Capped** accelerated possession proceedings at £700 plus VAT and disbursements subject to (e) below.
- **Capped** standard possession proceedings at £900 plus VAT and disbursements subject to (e) below
- Your initial instructions to us should include the following:
  - (i) a copy of the tenancy agreement;
  - (ii) rent schedule which must include dates, amounts and any payments made
  - (iii) correspondence to tenant requesting payment of arrears
  - (iv) any section 8 or section 21 notice served together with certificate of service.
- VAT is to be added to the above proposed costings
- The above proposed costings deal with accelerated and standard possession proceedings only and include only 1 court hearing. A bespoke estimate can be provided in non-standard cases, for example, cases dealing with Local Housing Authority notices or protection from evictions proceedings or notices issued under right to rent requirements or proceedings regarding enforcing a monetary judgment obtained against the tenant.
- Attendance at time of eviction is anticipated to be by the Landlord or its agent, estimates can be provided if a solicitor presence is required.
- Disbursements will be charged in addition to the costings above to be paid on account before the disbursement has been incurred to include court fees, bailiff/enforcement officer fees and agency fees. Our fees are not dependent on any fixed costs or other costs being recovered from the tenant.